Subject: Bio metric attendance  
  
  
  
Dear Sir/Madam,  
  
  
Please do the registration of all the employees (including outsourced)  
in the below provided attendance portal. After logging into the portal  
go through "employee registration" and read the instructions provide  
there in before filling in and use relevant names of the offices in  
the drop downs.  
  
  
Details required for the registration are enclosed in the form of screenshots.  
  
  
After registration of all the employees in your district, submit the  
details of Attendance IDs  by 29-09-2017.  
  
  
  
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Please find the attachment enclosed.  
  
With regards  
  
*Director General's Peshi,  
O/o the Director General,  
Drugs & Copyrights,  
Drugs Control Administration,  
Government of Andhra Pradesh,  
1st floor, behind Gouthaum's Hero,  
Chuttugunta, Guntur-522 004*

*Ph.No.0863-2339246*